

# Volunteer Agreement

## Who we are

The Royal Photographic Society is a registered charity seeking to educate members of the public by increasing their knowledge and understanding of photography. In doing so, we aim to promote the highest standards of photography and encourage public appreciation of photography.

## A Royal Photographic Society volunteer is...

Someone who chooses freely to commit their time and energy to support the aims of The Society, without expectation of material gain. This may be on a regular or occasional basis, for a short or long period of time.

## What you can expect from us

### We will:

- Provide adequate information, training, resources and assistance to enable you to meet the responsibilities of your role(s).
- Respect the relevant skills and experience you bring to The Society and do our best to adjust to any individual requirements.
- Provide opportunities for you to expand your skills and experience in relation to your role, and to change or take on additional roles.
- Provide feedback on your performance as appropriate.
- Ensure that you are updated on relevant changes to Society policies and procedures.
- Listen to your ideas/feedback and take action when appropriate.
- Recognise your service and contribution as a volunteer.
- Reimburse agreed out of pocket expenses in accordance with Society policy.
- Value, respect and work with you to achieve the Society's aims, as set out in the Strategic Plan.

## What we expect from you

### You will:

- Take part in training and familiarise yourself with information and resources relevant to your role(s).
- Perform volunteer duties to the best of your skills and ability.
- Access support when needed and accept constructive comments/feedback.
- Support and act in accordance with the Society's policies, practices, procedures, and management decisions.
- Keep in contact with the Society, letting the appropriate person know as soon as possible if your circumstances change or if you are unable to fulfil a commitment.
- Work with other volunteers and staff to achieve the Society's aims, as set out in the Strategic Plan.
- Accept that ultimate responsibility for Society affairs rests with the board of trustees.

*This document is not intended to be a legally binding contract between us. Neither of us intends any employment relationship to be created, either now or at any time in the future.*

